

**SELECTION PROCESS FOR FOREIGN APPLICANTS WITH PERMANENT
RESIDENCE OUTSIDE BRAZIL TO PLACES IN THE GRADUATE PROGRAM IN
MECHANICAL ENGINEERING FOR ACADEMIC MASTER'S AND DOCTORATE
DEGREE PROGRAMS STARTING IN 2024
(Edital SEI COPEM nº 1/2024)**

**Master's and Doctorate Degree for foreign applicants with permanent residence
outside Brazil**

In order to expand the internationalization and the contact with researchers from different nationalities, the Graduate Program in Mechanical Engineering offer, 5 places for Master's and Doctorate Degree for foreign applicants with permanent residence outside Brazil. The submission period is from May 13th, 2024 to June 14th, 2024.

1. INTRODUCTION

1.1. The Coordinator of the Graduate Program in Mechanical Engineering publishes this call for applications and establishes the rules for the selection process to fill places designated for foreign students with permanent residence outside Brazil for Master's and Doctorate degree programs in the Graduate Program in Mechanical Engineering, according the requirements of this Program.

1.2. A foreigner with permanent residence outside Brazil is a non-Brazilian citizen who resides permanently outside Brazil or who, being in Brazil, has not obtained a permanent visa, under the terms of Art. 4th of the Federal Law n. 6.815, of August 19th, 1980.

1.3. This call for applications was approved by the Graduate Program in Mechanical Engineering, in April 01st, 2024, and by the Chamber of Research and Graduate Studies of the Federal University of Uberlândia.

1.4. More information about the Graduate Program in Mechanical Engineering may be acquired on the website of the Selection Process, as indicated on item 3.1.



2. NUMBER OF OFFERED PLACES

2.1 Doctorate Degree: 5 (five);

2.2 Master's Degree: 5 (five).

Interested students may apply for admission in one of the concentration areas listed on the Appendix I.

3. APPLICATION TO THE SELECTION PROCESS

Applications for the selection process to the Master's and Doctoral Degree Programs of the Graduate Program in Mechanical Engineering, starting in 2024, must be submitted from May 13th, 2024 to June 14th, 2024 by filling in the electronic form available in the website (www.posmecanicaufu.com.br), in the menu of the Admission for Foreign Applicants.

3.1 The submission period starts at 0:00 and ends at 11:59 pm (Brasília time) of the selected dates.

3.2 The Graduate Program in Mechanical Engineering assumes no liability for online submissions which are not delivered due to any technical reason, communication failure, congestion of networks, as well as any other cause that may interrupt the transmission of the data.

3.3 In case the website (www.posmecanicaufu.com.br) is unavailable for any reason that may prevent access to the [application form](#), the applicant can request the form by e-mail (secposmec@mecanica.ufu.br).

3.4 Applications will be made exclusively by electronic form.

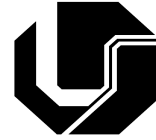
3.5 The submissions of documents will only be made electronically.

3.6 All necessary documents for the application must be scanned in PDF format and attached to the electronic form upon submission.

3.7 Certified copies of the original documents must be presented to the Secretariat of the Graduate Program in Mechanical Engineering by the successful applicant on the due date for the confirmation of admission, when they will be forwarded to the Academic Registration Office of the Federal University of Uberlândia.



- 3.8 When presented with the original documents, their copies can be certified by the Secretariat of the Graduate Program in Mechanical Engineering.
- 3.9 If the applicant does not confirm his or her interest in being admitted to the Graduate Program or does not present the documents for the academic registration, the next successful candidate, albeit not classified on first call, can be called for this purpose, as indicated on item 6.5.
- 3.10 Applicants in process of finishing their undergraduate degree may apply for the Master's Degree Program and applicants in process of finishing a Master's Degree Program (or an equivalent program) may apply for the Doctoral Degree Program. Applicants in this situation must finish their programs before the start of the term of the desired program according to the Academic Calendar approved by the Teaching, Research and Extension Council, according to the rules on the items 3.6 to 3.8 of this Call.
- 3.11 Upon submission, applicants must electronically deliver, as indicated on item 3.1, the following documents:
- a. **Copy of an ID document or Copy of the Passport;**
 - b. **For applicants to the Master's Degree Program: a copy of a Bachelor's Degree Diploma**, or a written statement by a higher education institution that the applicant is likely to have their Bachelor degree at the end of the first semester of 2024; **for applicants to the Doctorate Degree Program: a Copy of a Master's Degree Diploma (or equivalent)**, or a written statement by a higher education institution that the applicant is likely to have their Master's Degree (or equivalent) at the end of August 2024;
 - c. For applicants to the **Master's Degree Program: Undergraduate transcript of records**; for applicants to the **Doctoral Degree Program: Transcript of Records of the Master's Degree Program (or equivalent)**.
 - d. **CV** in Portuguese, English or Spanish;
 - e. **A letter from the applicant**, written in Portuguese, English or Spanish, max 3 pages, with considerations about the applicant's professional and academic career, expectations regarding the participation in the Master's or Doctoral Degree Program and time availability;



- f. **2 (two) academic recommendation letters**, which must be delivered by the recommender by filling in the electronic form available at the website of the Selection Process, as described on item 3.1.
- g. Applicants originally from countries in which the official language is neither Portuguese nor Spanish must present a **proficiency certificate in Portuguese, Spanish, or English**.
- h. **A written statement by the applicant declaring that they have the time available to spend on the research and possess financial means to maintain themselves during the program**, should it not be possible for them to obtain a scholarship or other regular funding means.
- i. Only applications received in their entirety during the time frame established on item 3.1 will be approved by the Selection Process Committee.
- j. Applicants who present the required documentation are held responsible for the veracity of all information given.
- k. Admission of the selected applicants in the program will be realized by the registration in the Academic Registration Office of the Federal University of Uberlândia). At the registration, the following documents must be presented: Notarized copies of the Bachelor's Degree Diploma; Undergraduate Transcript Academic Records; Master's Degree Transcript Records (for Doctoral Applicants); copies of ID card and Passport.
- l. It is not allowed for the same person to be registered in more than one Graduate Program (strictu sensu) at the Federal University of Uberlândia.
- m. Applicants to the selective process for the Master's Program who are still concluding an undergraduate program and applicants to the selective process for the Doctoral Program who are still concluding a master's program, if selected, must present a diploma or a conclusion certificate at the registration by the Academic Registration Office of the Federal University of Uberlândia.



4. SELECTION PROCESS STAGES

The selection process will be composed of the following stages:

Assessment of the Academic Profile: The Academic Profile will be assessed by the analysis of the following documents: a) transcripts academic records (*item 3.11.c*); b) CV (*item 3.11.d*); c) letter from the applicant (*item 3.11.e*); d) recommendation letters (*item 3.11.f*).

5. ASSESSMENT

In each of the stage applicants will receive a score from zero (0) to ten (10) points.

Assessment of the Academic Profile: the assessment of the academic profile is eliminatory and classificatory. The minimum grade for approval is 7 (seven). The aspects to be examined are:

a) CV (applicant's scientific production through publications, participation in congress and seminars with presentation of papers; participation in scientific research activities; supervision of students preparing academic papers; professional experience);

b) transcript academic records;

6. FINAL CLASSIFICATION

6.1. The final score for each candidate will be obtained by the arithmetic mean of the grades obtained in the Assessment of the Academic Profile.

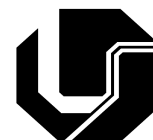
6.2. Only applicants who obtain final grade greater than 7 will be approved.

6.3. The classification of the applicants will be given by their final grades in descending order.

6.4. The Committee will select the applicants who, according to their classification, fill the offered places.

6.5. If any selected applicants withdraw from the selection, other approved candidates may be called to fill the remaining positions according to the classification order.

6.6. If there are equal final grades the tie will be broken according to the following criteria: the greatest age of the applicant.



7. SCHEDULE

The dates for applications and their acceptance, for the stages of the process, as well as the publishing of results are listed below:

DATE	STAGE
From May 13 th , 2024 to June 14 th , 2024.	Application Period
From June 24 th , 2024 to July 08 th , 2024.	Internal evaluation process
July 09, 2024	Publishing of the final result of the selective process

Publishing of the results according the item 7.1 will be posted at the place mentioned on item 1.4 and on the website of the Graduate Program, as indicated on item 3.1.

8. RECONSIDERATION AND APPEAL REQUESTS

Requests for reconsideration and appeals (the latter only on procedural flaws) will be accepted if delivered within 2 (two) workdays from the publishing of the results. The applicant must present the reasoning of their reconsideration or appeal request in a document to be attached to the standard form.

9. FINAL CONSIDERATIONS

- a. Applicants will be automatically disqualified and excluded from the selective process if they:
Do not present all the required documents in the established conditions within the established timeframe according to this Call;
- b. Provide false information or present false documents in any stage of the selection process;
- c. Do not confirm their participation in the Program on the date established in this call when selected.



**MINISTRY OF EDUCATION
FEDERAL UNIVERSITY OF UBERLÂNDIA
SCHOOL OF MECHANICAL ENGINEERING
GRADUATE PROGRAM OF MECHANICAL ENGINEERING**

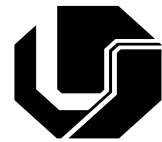


- d. At the discretion of the Selective Process Committee there may be relocation of places from the Master's Degree Program to the Doctorate Program and vice-versa, according to the situation, provided there are approved applicants under the terms of this call.
- e. Interim results, as well as other general communication that may be required will be posted at the Secretariat of the Program at the address shown on item 1.4 and on the website of the Graduate Program, as indicated on item 3.1.
- f. When the applicant delivers their application to the selective process they acknowledge and accept the rules established in this Call and the rules of the Graduate Program they are applying to.
- g. The English version of this Call is for information purposes only. Should any questions arise, only the Portuguese version of this Call will have legal validity.

Uberlândia, April 13th, 2024.

Universidade Federal de Uberlândia
Faculdade de Engenharia Mecânica
Prof. Dr. Gilmar Guimarães
Coordenador do Programa de
Pós-graduação em Engenharia Mecânica

Gilmar Guimarães, Full professor
Coordinator of the Graduate Program in Mechanical Engineering
Federal University of Uberlândia



CALL FOR APPLICATIONS N° 1/2024

APPENDIX I

LINES OF RESEARCH OF THE GRADUATE
PROGRAM IN MECHANICAL ENGINEERING OF
FEREAL UNIVERSITY OF UBERLÂNDIA*

Areas of Concentration

The Program has kept its activities to three areas of concentration, even though teachers have inserted new projects which involve what is most relevant in modern science, including multidisciplinary projects, namely:

- Materials and Manufacturing Processes
 - Manufacturing Processes (Machining and Welding)
 - Tribology and Materials
- Solid Mechanics and Vibrations
 - Dynamics of Mechanical Systems
 - Design of Mechanical Systems
- Heat Transfer and Fluid Mechanics
 - Fluid Dynamics and Heat Transfer
 - Generation and Energy Conservation

Uberlândia, April 13th, 2024.

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